

Costing spreadsheet

Project Name **Wild about Welbeing** No. of sessions^ **30**

Rate	Number	Total	Additional costs	Cost/rate	Number	Total
FSL 1	£15.00	5	£75.00			
FSL 2	£15.00	4	£60.00	£349.00	1	£349.00
Volunteer travel	£10.00	1	£10.00	£200.00	1	£200.00
Consumables*	£10.00	1	£10.00			
Minibus travel!	£50.00	1	£50.00			
	Subtotal					
Core costs @ 25%						
Cost per session		£256.25				
		£38.30				
Total cost per session		£294.55				
Staff training		£500.00				
Total project cost per session	30	£9,374.80				
			Meetings	£15.00	4	£60.00
			Extra prep/planning	£15.00	6	£90.00
			Food for overnight	£15.00	6	£90.00
			S & S	£15.00	24	£360.00
						£1,149.00
			Costs spread over all sessions		30	£38.30

* Consumables covers hot chocolate, clay, paracord, wool, string etc

** Equipment is anything which is required specifically for the project in question

^based on 9 half day plus 3 full day (incl one overnight)

Period: **Month** *Update the months below to ensure forecast starts from the point of year you are forecasting from

Month	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct
Sales			250			2475	400	4275	1800	2010	3220	4280	3880
Grants						998	2000	9425					
Other Income													
TOTAL	0	0	250	0	2475	1398	6275	11225	2010	3220	11900	4280	3880

INCOME

EXPENDITURE

Gross Salaries													
Contract/Casual Staff Payments	3957	5065	1647	1200	3300	2400	2247	3790	3900	4450	11820	2970	2910
Rent	30	30	30	30	30	30	30	30	30	30	30	30	35
Rates													
General Expenses			17			25			19			30	
Utilities (Electricity/Gas/Water)													
Repairs & Maintenance													
Consumables/Materials	90	53	112	0	130	80	160	400	330	560	30	120	100
Telephone & internet	40	40	40	40	40	40	40	40	40	40	40	40	50
Travelling & Volunteer Expenses	83			20	40	50	40	400	400	390	30	50	50
Advertising & Marketing			162							120			
Professional Fees		75	500	265	130								
Training		120			100						550		
Postage & Stationery	30						50					50	
Vehicle Insurance													
Business Insurance	538												575
Property													
Fixtures & Fittings													
Equipment	441	81	114		100			1068					250
Vehicles													
Other													
TOTAL	5209	5464	2622	1555	3870	2625	2567	5728	4719	5590	2500	3290	3970

Movement	-5209	-5464	-2372	-1555	-1395	-1227	3708	5497	-2709	-2370	-600	990	-90
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Opening Bank Balance	21245	16036	10572	8200	6645	5230	4023	7731	13228	10519	8149	7549	8539
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Closing Bank Balance	116036	10572	8200	6645	5250	4023	7731	13228	10519	8149	7549	8539	8449
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Key Assumptions

The numbers in bold are confirmed income (October to April) Expenditure is accurately estimated

Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Apr	May	
1800	2000	1800	2300	4800	3300	5500	2000	2500	4000	5200	3900	2300	1900	2000	2500	4000			
1800	2000	1800	2300	4800	3300	5500	2000	2500	4000	5200	3900	2300	1900	2000	2500	4000	0	0	0

1590	1800	1740	1470	2880	2070	3390	1200	1590	2530	3300	2390	1490	1280	1290	1590	2580			
35	35	35	35	35	35	35	35	35	35	35	35	40	40	40	40	40			
	15			20			25			30			35			40			
30	30	30	90	180	130	220	80	100	150	250	150	90	150	80	100	210			
50	50	50	50	50	50	50	50	50	50	50	50	55	55	55	55	55			
30	30	20	60	90	120	200	80	80	120	220	120	80	100	80	80	160			
			150								200								
50				250															
240	90	1200			960	1100			50					50					
				60															
											575								
2025	2050	3475	1855	3565	3365	5195	1470	1855	3085	3885	3520	1755	1660	1775	1865	3085	0	0	0

-225	-50	-1675	445	1235	-65	305	530	645	915	1315	380	545	240	225	635	915	0	0	0
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8449	8224	8174	6499	6944	8179	8114	8419	8949	9594	10509	11824	12204	12749	12989	13214	13849	14764	14764	14764
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8224	8174	6499	6944	8179	8114	8419	8949	9594	10509	11824	12204	12749	12989	13214	13849	14764	14764	14764	14764
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